



**October 14, 2016**

**DIVISION MEMORANDUM**

No. 655, s. 2016

***Basa Pilipinas* Reinforcing Effective Literacy Instruction in Grade 3 Classrooms  
Training of Trainers (ToT) and Mass Training of Teachers (MToT)**

**To: Assistant Superintendents  
Division Supervisors/Coordinators  
District Supervisors/OICs  
Elementary School Heads**

1. This Office announces the conduct of the ***Basa Pilipinas* Reinforcing Effective Literacy Instruction in Grade 3 Classrooms Training of Trainers (ToT)** on October 17-19, 2016 at Citi Park Hotel, Cebu City and **Mass Training of Teachers (MToT)** on October 24-26 (North) and October 27-29, 2016 (South) at designated venues.
2. Please refer to Enclosure No. 1 for the **List of Participants of the ToT** and Enclosure No. 2 for the **clustering of participants, schedule and venues of the MToT**.
3. This training aims to:
  - review effective instructional practices and the 14 Domains of Literacy;
  - re-examine the revised Teacher's Guides;
  - discuss strategies to effectively use the Listening Stories and Leveled Readers;
  - prepare a Daily Lesson Log (DLL) and an assessment plan using the revised Teacher's Guides; and
  - share best practices on effective classroom management.
4. Please take note of the following:
  - These are live-in activities, except for the teacher participants from Cordova, Consolacion and Minglanilla 1 and 2 districts.
  - Arrival of trainers is on day 0 for the final preparations and briefing.
  - Arrival of participants is on day 1, except for teachers from Bantayan, Camotes, Logon, Guimbitayan, Carnaza, Pantao, and Guibitngil who may check in on day 0 (Oct 23).
  - Registration starts at 8:00 am and check out is on day 3.
  - Teachers are requested to bring their Curriculum Guides in Filipino and English for the Session on Daily Lesson Log (DLL), Revised Teacher's Guides in Filipino and English Quarter 3 and a copy of the Leveled Readers "Scavenger Hunt" and "Maria Makiling" (1 dot and 2 dots).
  - Trainers are requested to bring a copy of the Revised Teacher's Guides in Filipino and English Quarter 3.
  - Arranged meals at the venues will start on day 1, AM snacks.
  - Bringing of a family member to the venue is not allowed.
  - Participants are responsible for their own maintenance medicines and vitamins.
5. For live-in participants, only round-trip transportation expenses shall be reimbursed with boat, bus and taxi receipts as attachments.

6. Teaching personnel shall be granted **Service Credits** tantamount to the number of days rendered during non-school day/s, as reflected in the daily attendance sheets, while non-teaching personnel are entitled to a **Compensatory Time Off (CTO)** benefit for their involvement in the said training during non-working day/s.
7. Traveling, hotel accommodation, meals, snacks and other expenses relative thereto, shall be chargeable against **USAID Basa Pilipinas Funds**, subject to availability and the usual accounting and auditing rules and regulations.
8. This Memorandum serves as Authority to Travel.
9. Immediate dissemination of and compliance with this Memorandum is directed.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

---

Phone Numbers:

Schools Division Superintendent:	(032) 255-6405
Asst. Schools Division Superintendent:	(032) 414-7457
Accounting Section:	(032) 254-2632
Disbursing Section:	(032) 255-4401
Admin/Legal:	(032) 253-7847

Website : [www.depedcebuprovince.com](http://www.depedcebuprovince.com)

E-mail Add : [depedcebuprovince@yahoo.com](mailto:depedcebuprovince@yahoo.com)

**List of Participants to the *Basa Pilipinas* Reinforcing Effective Literacy Instruction  
in Grade 3 Classrooms Training of Trainers (ToT)  
and Mass Training of Teachers (MToT)**

- |                              |                  |
|------------------------------|------------------|
| 1. Angeli Alin               | - Consolacion    |
| 2. Annalee Salvador          | - San Remigio    |
| 3. Annaliza Villarin         | - Barili II      |
| 4. Artudio Lumapay           | - Badian         |
| 5. Cecilia Cartilla          | - Dalaguete      |
| 6. Celieta Yabo              | - Santander      |
| 7. Christina Ocampo          | - Asturias       |
| 8. Clover Redula             | - Ginatilan      |
| 9. Danilo Manguilimotan      | - Minglanilla II |
| 10. Delia Alocillo           | - Alegria        |
| 11. Dominga Cañete           | - Pilar          |
| 12. Eliseo Leones, Jr.       | - Asturias       |
| 13. Elizabeth Quijano        | - Barili I       |
| 14. Fe Belyn Alguno-         | - Barili I       |
| 15. Gladys Balagtas          | - Barili I       |
| 16. Glicerio Camongay        | - Liloan         |
| 17. Grace Pepito             | - Poro           |
| 18. Gregorio Lacre, Jr.      | - Aloguinsan     |
| 19. Imelda Gealon            | - Argao          |
| 20. Jasmine Gella            | - Argao II       |
| 21. Joel Umbay               | - Minglanilla I  |
| 22. John Jennis Trinidad     | - Barili I       |
| 23. Josefina Almacin         | - Minglanilla    |
| 24. Josephine Dela Torre     | - Barili I       |
| 25. Josephine Villarin       | - Pinamungajan   |
| 26. Jovelle Martinez         | - Pinamungajan I |
| 27. Jovencia Sanchez         | - Argao I        |
| 28. Judilyn Suquib           | - Balamban I     |
| 29. Lady Lou Gulay           | - Minglanilla II |
| 30. Liza Maningo             | - Cordova        |
| 31. Lorna Soco               | - Consolacion    |
| 32. Maria Concepcion Fuentes | - Ginatilan      |
| 33. Maria Fe Orongan         | - Consolacion    |
| 34. Marissa Baylosis         | - Consolacion    |
| 35. Marites Toong            | - Liloan         |
| 36. Marivic Montejo          | - Argao          |
| 37. Marlene Baliling         | - Balamban II    |
| 38. Maxima Osoreo            | - Oslob          |
| 39. Mercedita Alvarado       | - Cordova        |
| 40. Mylah Villanueva         | - Carmen         |
| 41. Myrna Sarnillo           | - Santander      |
| 42. Omega Sol                | - Catmon         |



- |                           |                 |
|---------------------------|-----------------|
| 43. Pamela Andan          | -Ronda          |
| 44. Petronia Jo           | - Balamban      |
| 45. Priscilla Cacanog     | - Liloan        |
| 46. Rachel Modequillo     | - Sogod         |
| 47. Raquel Acebedo        | - San Francisco |
| 48. Raquel Solis          | - Cordova       |
| 49. Remedios Lupo         | - Alcantara     |
| 50. Rena Managaytay       | - Aloguinsan    |
| 51. Richard Acaso         | - Compostela    |
| 52. Rowena Dungog         | -Tabogon        |
| 53. Teresita Monisit      | - Catmon        |
| 54. Winfiel Maria Batucan | - Cordova       |
| 55. Victor Ybañez         |                 |
| 56. Araceli Cabahug       |                 |
| 57. Isaiash Wagas         |                 |
| 58. Maria Elena Paras     |                 |
| 59. Jane Gurrea           |                 |
| 60. Nenita Jaralve        |                 |
| 61. Pamela Rodemio        |                 |
| 62. Mary Ann Flores       |                 |
| 63. Novie Mangubat        |                 |



**DepEd-USAID's Basa Pilipinas  
Reinforcing Effective Literacy Instruction in Grade 3 Classrooms  
October 2016 Mass Training for Cebu Province  
Oct 24-29, 2016**

Cluster #		District	# of teachers	Total # of pax	Venue	Pax Accomodations Arrangement	DepEd Support	
							Finance	Nurse
<b>Oct 24-26, 2016</b>								
1	6	Cordova	36	60	Citi Park Hotel	live-out	1	1
	7	Borbon	24			live-in		
2	8	Poro	22	62	Sarrosa Hotel	live-in	1	1
	9	San Francisco	40					
3	10	Pilar	13	62	Sarrosa Hotel	live-in	1	1
	11	Sta Fe	21					
	12	Madridejos	28					
4	13	Tudela	11	66	Sarrosa Hotel	live-in	1	1
	14	Liloan	55					
5	15	Consolacion	67	67	Sarrosa Hotel	live-out	1	1
6	16	Daanbantayan 1	30	60	Golden Peak Hotel	live-in	1	1
	17	Bantayan 2	30					
7	18	Daanbantayan 2	28	57	Golden Peak Hotel	live-in	1	1
	19	Bantayan 1	29					
8	20	Tuburan I	32	58	Hotel Fortuna	live-in	1	1
	21	Catmon	26					
9	22	Carmen	37	61	Hotel Fortuna	live-in	1	1
	23	Tuburan 2	24					
10	24	Compostela	31	59	Golden Valley Hotel	live-in	1	1
	25	Sogod	28					
11	26	Medellin	35	62	Golden Valley Hotel	live-in	1	1
	27	Tabogon	27					
12	28	San Rem 1	20	63	Golden Valley Hotel	live-in	1	1
	29	San Rem 2	22					
	30	Tabuelan	21					
<b>Total for Oct 24-26</b>			<b>737</b>					

**Oct 27-29, 2016**

		District	# of teachers	Total # of pax	Venue	Pax Accomodations Arrangement	DepEd Support	
							Finance	Nurse
13	31	Minglanilla I	40	63	Golden Valley Hotel	live-out	1	1
	32	Minglanilla II	23					
14	42	Boljoon	15	65	Golden Valley Hotel	live-in	1	1
	43	Samboan	17					
	44	Badian	33					
15	45	Santander	13	62	Golden Valley Hotel	live-in	1	1
	46	Oslob	22					
	47	Aloguinsan	27					
16	33	San Fernando	42	63	Sarrosa Hotel	live-in	1	1
	34	Dumanjug I	21					
17	55	Barli 1	29	58	Sarrosa Hotel	live-in	1	1
	56	Barili 2	29					
18	35	Sibonga	31	60	Citi Park Hotel	live-in	1	1
	36	Argao 2	29					
19	37	Argao 1	27	63	Citi Park Hotel	live-in	1	1
	38	Dumanjug 2	23					
	39	Alcoy	13					
20	40	Dalaguete 1	33	60	Citi Park Hotel	live-in	1	1
	41	Dalaguete 2	27					
21	48	Pinamungajan 1	23	62	Golden Peak Hotel	live-in	1	1
	49	Malabuyoc	18					
	50	Alegria	21					
22	59	Balamban 2	31	54	Golden Peak Hotel	live-in	1	1
	60	Pinamungajan 2	23					
23	51	Alcantara	13	66	Hotel Fortuna	live-in	1	1
	52	Ronda	15					
	53	Moalboal	24					
	54	Ginatilan	14					
24	57	Balamban 1	28	75	Hotel Fortuna	live-in	1	1
	58	Asturias	47					
<b>Total for Oct 27-29</b>			<b>751</b>					

**GRAND TOTAL**

**1,488**